

Department of Human Services  
 LONG TERM CARE  
 Benjamin Rush Bldg 3<sup>rd</sup> Floor  
 600 New London Avenue  
 Cranston, RI 02920

PLEASE COMPLETE THE ATTACHED APPLICATION FORMS:

<u>DHS-1:</u>	This is the application form. You must complete pages 1 and 3. <b>Page 3 must be signed and dated.</b>
<u>DHS-2:</u>	Statement of Need form – All 27 pages must be completed. This application is used for several programs; some of the questions may not apply to your situation. <b>BE SURE TO SIGN AND DATE PAGE 27.</b>
<u>Important:</u>	Please complete contact information on cover of <u>DHS-2</u> so that we may contact someone if necessary. If you have any questions please call.
<u>DHS-91:</u>	Bank information – the only information needed is your signature, date and social security number.
<u>DHS/SAV-1:</u>	Certification of Citizenship – All applicants or their representative must sign even if you were born in the USA.
<u>MA-89:</u>	Liens and Recovery Notice: <b>This form must be signed even if you have no assets. Please keep the yellow copy.</b>

Complete the forms to the best of your ability. If you cannot provide all information requested: please send in completed forms as soon as possible. The additional information can be sent later.

PLEASE PROVIDE COPIES OF THE FOLLOWING:

<p>VERIFICATION OF CITIZENSHIP, AGE, POWER OF ATTORNEY, ETC.,:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Client's Social Security &amp; Federal Medicare Card.</li> <li><input type="checkbox"/> Birth Certificate or Proof of citizenship (Passport, Baptismal Certificate, etc)</li> <li><input type="checkbox"/> Client's Blue Cross or Health Insurance card along with a recent bill (if applicable)</li> <li><input type="checkbox"/> Copy of Legal Guardianships or Power of Attorney and any Trusts that may exist.</li> </ul>	<p>VERIFICATION OF ALL INCOME Examples:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Copy of Social Security Check</li> <li><input type="checkbox"/> Copy of statement for any other income (pensions, veteran's benefits, annuities, etc)</li> </ul>
<p>VERIFICATION OF ALL RESOURCES Examples:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> All Life Insurance Policies and Verification of current cash values and loans if any.</li> <li><input type="checkbox"/> Copy of Burial contract.</li> <li><input type="checkbox"/> Bank Accounts and Statements for the Last 6 Months.</li> <li><input type="checkbox"/> Savings Bonds, Stocks and Bonds. Annuities etc.</li> </ul>	<p>HOUSING INFORMATION Examples:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Rent receipt/Mortgage</li> <li><input type="checkbox"/> Property Information such as deeds, rental income, number of units, tax assessed value, tax bill, insurance and water bills (if applicable).</li> <li><input type="checkbox"/> Information Concerning Life Estate, Quit Claim Deed (if applicable).</li> </ul>